

EDDIE BAZA CALVO
Governor



RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

NOV 15 2013

Honorable Judith T. Won Pat, Ed.D.
Speaker
I Mina'trentai Dos Na Liheslaturan Guåhan
155 Hesler Street
Hagåtña, Guam 96910

32-13-982
Office of the speaker
Judith T. Won Pat, Ed.D.
Date 11/15/13
Time 1:43 PM
Received by:

RE: Board Appointment

Dear Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam and the local laws applicable to the following position, I am pleased to transmit the following appointment and supporting documents for:

2013 NOV 15 PM 3:13

APPOINTEE: Dr. Suzanne B. McManus
POSITION: General Public Member, Guam Academy Charter Schools Council
TERM LENGTH: **Three (3) years**

The appointment is subject to the consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

RAYMOND S. TENORIO
I Maga'Lahen Guåhan, Akto
Acting Governor of Guam

982



EDDIE BAZA CALVO
Governor

RAY TENORIO
Lieutenant Governor

Office of the Governor of Guam

NOV 15 2013

Dr. Suzanne B. McManus
P.O. Box 5182
Mangilao, Guam 96923

Dear Dr. McManus:

Thank you for your commitment to serve the people of Guam. The Calvo - Tenorio administration continues to face unprecedented challenges, both near and long-term. The task ahead of us will require the collective efforts of the best minds who will have the courage to make tough decisions for the good of all our people. I hereby appoint you to serve in the Calvo-Tenorio administration as:

General Public Member, Guam Academy Charter Schools Council
Term length: Three (3) years

This appointment is subject to the advice and consent of *I Liheslaturan Guåhan*. Please contact the Office of the Governor at 472-8931 should you have questions regarding this appointment.

Senseramente,

RAYMOND S. TENORIO
I Maga'Lahen Guåhan, Akto
Acting Governor of Guam



OFFICE OF THE GOVERNOR
GUAM

Boards & Commissions Nomination Information

The following information is required for submission to the Speaker of *I Liheslaturan Guahan* in accordance with Title 4, Guam Code Annotated Section 2103.5 and Section 13104.1:

NOMINEE INFORMATION

Last Name	McManus	First	Suzanne	M.I.	B	Date	[REDACTED]
Address	[REDACTED]			Apartment/Unit #	[REDACTED]		
City	[REDACTED]	State	Guam	ZIP	[REDACTED]		
Phone	[REDACTED]	E-mail Address	[REDACTED]				
Position to which Appointment is Made	General Public						
Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		

EDUCATION

High School	GWSHS	City/State	Mangilao, Guam
From	1977 To 1981	Did you graduate?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
		Degree	HS diploma
College	University of Guam	City/State	Mangilao, Guam
From	1992 To 1995	Did you graduate?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
		Degree	BA in Elem

EDUCATION

Graduate School	Southern Oregon University		City/State	Ashland, Oregon				
From	2002	To	2003	Did you graduate?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Degree	BS in ED
Other Degree	University of Oregon		City/State	Eugene, Oregon				
From	2003	To	2009	Did you graduate?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Degree	PhD in SPED Early Intervention

EMPLOYMENT HISTORY

(1) Present Employer	University of Guam	Position	Assistant Professor
Address	Mangilao, Guam	Dates Held	Dec 2012-Present
(2) Previous Employer	Head Start of Lane County	Position	Child Development Disabilities Mental Health Consultant
Address	Eugene, Oregon	Dates Held	Feb 2008-Dec2012
(3) Previous Employer	Guam Department of Education	Position	Teacher (3rd & GATE)
Address	Tamuning, Guam	Dates Held	Aug 1995-Dec2000
(4) Previous Employer		Position	
Address		Dates Held	
(5) Previous Employer		Position	
Address		Dates Held	

PRIOR GOVERNMENT OF GUAM SERVICE

Agency	Guam Department of Education	Phone	
Address	Tamuning, Guam		
Job Title	Teacher (3rd & GATE)	From:	Aug1995 To Dec2000

PRIOR GOVERNMENT OF GUAM SERVICE

Agency

Phone

Address

Job Title

From:

To

PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency

Phone

Address

Job Title

From:

To

Agency

Phone

Address

Job Title

From:

To

TRAINING

Institute/Seminars/On-the-Job Training:

Date

UCLA/Johnson&Johnson Head Start Management Fellowship Program

July 2010

Program for Infant/Toddler Care (PITC)-Module 1-4 Trainings

March-July 2010

Dual Language Learners (DLL) Institute

Dec 2008

AUTISM CERTIFICATE from Southern Oregon University

Spr2003-Sum2003

AWARDS

List all educational, professional, civic awards, and recognition for public service:

Citizen Review Board (CRB) 2005-2008

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level, list organization, activities participated in, offices held:

UOG Student Organization Advisor -- Society for Exceptional Learners/Council for Exceptional Children
Guam Special Olympics events: Bowling, Track & Field
Council for Exceptional Children (CEC) membership

COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities, participated in, offices held

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

Yovanoff, P., Squires, J., & McManus, S.B. (2013). Adaptation From Paper-Pencil to Web-Based Administration of a Parent-Completed Developmental Questionnaire for Young Children. *Infants & Young Children, 26*(4), 318-332.
McManus, S.B. (2009). Enhancing Positive Early Childhood Mental Health Outcomes in Young Children. Available from ProQuest dissertation and theses database. (UMI Number: 3356587).

MILITARY SERVICE (PLEASE ATTACH FORM DD-214)

Branch	From	To
Rank at Discharge	Type of Discharge	

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

YES

NO

If so, please specify in detail:

Address of the court: _____

Date of Conviction: _____

Specific infraction committed: _____

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

YES

NO

If so, please specify in detail the reasons and facts related to such declaration:

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

YES

NO

(4) Have you ever been confined to a mental institution for any reason?

YES

NO

If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:



Statement of Financial Interests

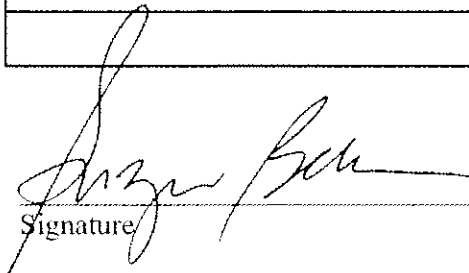
(Required by 4 G.C.A. § 13104.1)

TO: Governor Eddie Baza Calvo
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: Suzanne Bells-McManus

- I have no financial interest in any business
- I do have interest(s) in the following business(es):

Name and address of business interest:	Type and amount of interest

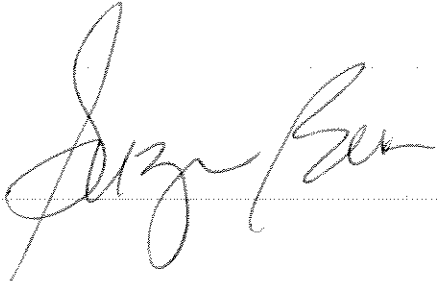

Signature

11/14/2013
Date

AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.

Signature		Date	11/14/2013
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SUPERIOR COURT OF GUAM

Guam Judicial Center • 120 West O'Brien Drive • Hagatña, Guam 96910

Telephone (671) 475-3370
Fax (671) 472-2856

DANIELLE T. ROSETE
Clerk of Courts

Name: **SUZANNE BELLS MCMANUS**

SS#: ID# [REDACTED] Date of Birth: [REDACTED]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:

- A. No Case Found
- B. 1. Criminal Case No.
- 2. Criminal Case No.
- 3. Criminal Case No.
- 4. Criminal Case No.
- 5. Criminal Case No.

Criminal Record: Page 1 of 1

Civil Cases:

- A. No Case Found
- B. 1. Civil Case No.
- 2. Civil Case No.
- 3. Civil Case No.
- 4. Civil Case No.
- 5. Civil Case No.

Civil Record: Page 1 of 1

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagatña, Guam. Hours of operation are Monday – Friday, 8:00 a.m. to 5:00 p.m. Closed Saturday, Sunday and local/federal holidays. Court Clearances are Non-Refundable.

Dated: 11/13/2013

DANIELLE T. ROSETE
Clerk of Courts

Danielle T. Rosete
BY: **ANIKA J. JOHNSTON**
TOT Deputy Clerk

Prepared By: **GJSN**



The absence of an original Court Seal invalidates this document



**Government of Guam
 GUAM POLICE DEPARTMENT
 RECORDS & IDENTIFICATION SECTION
 P.O. Box 23909
 Guam Main Facility, Guam 96921**



November 14, 2013

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	Suzanne Bells MCMANUS		
DATE OF BIRTH:	██████████	FINGERPRINT #:	None
█	The individual has no record of conviction (s) in GPD files that are subject to Guam law and rules and regulations of the Department.		

*****NOTHING FOLLOWS*****

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

8

By Direction: Tduenas

8

The absence of an original GUAM POLICE seal invalidates this police clearance.
 REVISED 04/24/13

FRED E. BORDALLO, JR.
 Chief of Police

SUZANNE BELLS MCMANUS, PHD

◆ **Extensive, diverse experience and background in Educational activities including:**

- **Teaching:** Faculty instructor for graduate/undergraduate courses; University Supervisor for Student Service Learning Experiences (student teaching; observations); Trainer-(assessment [CLASS, ASQ/ASQSE, AEPS]; Positive Behavioral Interventions and Support [PBIS]; Systems of policies/procedures, playground safety; Early Childhood Education teachers/managers); Site supervisor for graduate students; Oregon teaching license; University of Oregon (UofO) doctoral student teaching and education; third grade and Gifted Talented Education (GATE) teacher (4.5 years)
- **Educational research development of educational materials:** Review and approval of research projects (RTI-literacy, depression, PBIS); UofO doctoral student experience-implementation and completion of dissertation study, participation in research review of various assessment tools, and review of item response theory (IRT) analysis of assessment data.
- **Educational Administration:** Special Education Program Chair for graduate/undergraduate programs; Early Childhood Education Program coordinator; management of Early Childhood Education, Disabilities, Mental Health services for Head Start and Early Head Start programs; lead/support/monitor teamwork to ensure systems and service delivery to young children and their families; lead/support program preparedness to assure systems and service delivery to dual language learners (DLL) and their families; 2010 UCLA Johnson & Johnson Head Start Management Fellows; 2010-2011 director internship; ongoing analysis of diverse data sources to make effective, data-driven decisions that improve systems and services and use of scarce resources.

◆ **Demonstrated success in negotiating and developing teambuilding within programs and external agencies.**

EDUCATION RESEARCH SKILLS

<p><i>Aggregation of assessment data (CLASS, Galileo, AEPS, ASQ, ASQSE, observations, checklists, interviews, surveys)</i></p> <p><i>Summative reports of data analysis (program/ regional levels; filtered groups; calendar years; child level)</i></p> <p><i>Planning and development of data sources (observations, interviews, focus groups, checklists)</i></p> <p><i>Implementation and completion of Dissertation study</i></p>	<p><i>Self-Assessment process (teambuilding, training & development of tools)</i></p> <p><i>Team performance management (regional manages, teachers, associate teachers, substitute)</i></p> <p><i>Organizational Development of early childhood education, disabilities, mental health</i></p> <p><i>Early Childhood Education, Disabilities, Mental Health policies & procedures</i></p>
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PROFESSIONAL EXPERIENCE

UNIVERSITY OF GUAM, SCHOOL OF EDUCATION

UOG Station, Mangilao, Guam 96923

Assistant Professor of Special Education

Mangilao, Guam

Dec2012-Present

Faculty instructor and Program chair/advisor for Special Education graduate and undergraduate programs; Early Childhood Education program coordinator; University Supervisor for Student Service Learning (student teaching, observations); various university service; conduct classes in the region (Yap); Council for the Accreditation of Educator Preparation (CAEP) formerly NCATE review process; UOG Good to Great (G2G) process

Key Results:

- Completed NCATE Specialized Professional Association (SPA) Report-Council for Exceptional Children (CEC) Response to Conditions Report

HEAD START AND EARLY HEAD START OF LANE COUNTY (HSOLC)**Eugene, Oregon**

221 B Street, Springfield, Oregon, 97403

Child Development Disabilities Consultant**Mar2008-Dec2012**

Insure effective systems to support the delivery of quality child development, early childhood education, disabilities, and mental health services to children and families, and is in compliance with Head Start federal standards and regulations. Review the program's tracking and monitoring documents for children's progress regarding school readiness and the program's school readiness goals. Aggregation of child, region, and program level data.

Key Results:

- ◆ Established program goals for improving the school readiness of children in the program. School readiness action steps:
 - 1. Align HSOLC school readiness goals to Head Start Child Development and Early Learning Framework, Oregon Common Core standards, requirements and expectations of 16 school districts.
 - 2. Create and implement a plan of action for achieving the established school readiness goals. Plan will support high quality teacher-student interactions, implementation of evidence-based teaching practices and strategies, and implementation of evidence-based curriculum.
 - 3. Assess child data on ongoing basis and aggregate and analyze data at multiple times throughout the year.
 - 4. Examine data to revise, or develop and implement plans for program improvement. Organize and implemented annual program self-assessment, summarize data and complete report, and review/revise grantee improvement and training plans.
- ◆ Monitoring and Review of effective systems and services include: ongoing training for teachers and managers, collaboration/partnership with community agencies on: transition services; early intervention early childhood special education (EI/ECSE) services, and child/family services.
- ◆ Fostered a teamwork/open-door environment conducive to positive dialogue across the organization and support of the integration of content/service areas.
- ◆ Lead 2 federal reviews and follow-up review for program services in Child Development and Disabilities
- ◆ Established Professional development for director internship/shadowing to construct an accurate picture of the duties and skills required for each position.

University of Oregon Early Intervention Program, Eugene, Oregon

Special Education & Clinical Sciences, 1215 University of Oregon, Eugene, Oregon 97403

Doctoral Student**Sept2003-Mar2009**

Jane Squires, PhD., Faculty Advisor, 541-346-2634

- ◆ Dissertation Study "Enhancing Positive Early Childhood Mental Health Outcomes in Young Children": Grant funded research; dissertation proposal; implementation of research study; data collection and analysis, dissertation defense
- ◆ Doctoral Internship-data analysis, participation in development phase of new assessment and grant application
- ◆ University supervisor of graduate students in practicum and student teaching placements in community programs and specialized programs - autism classroom and therapeutic classroom
- ◆ College Supervised Teaching to support students in Statistics 101
- ◆ Graduate Lecturer

Medford School District 549C, Medford, Oregon

815 S. Oakdale Ave., Medford, Oregon 97501

Substitute Teacher**Jan2002-May2002**

Human Resource, (541) 842-3625

- ◆ Substitute teacher at various elementary schools in different grade levels.

Department of Education, Hagatna, Guam

Department of Education, Attn: Personnel Services Division, P.O. Box DE, Hagatna, GU 96932

GATE (Gifted and Talented Education) Teacher**Jan2000-Dec2000**

Bernadette Camacho, Principal (retired)

Contact: DOE Personnel Services Tel: (671) 475-0496

- ◆ Develop and implement enrichment curricular activities for 60 students from 3rd to 5th grade.

Third Grade Teacher**Sept1995-Dec1999**

- ◆ Classroom responsibilities: Planning, teaching, and assessment.
- ◆ Participation in School Level Improvement Plan Team member, Standards/Benchmarks Team member

Grace Christian Academy, Garapan, Saipan

PO Box 500643, Saipan, Northern Mariana Islands 96950

First Grade Teacher**Sept1991-May1992**

Raymond Kinsella, (670) 322-3320

- ◆ Classroom responsibilities: Planning, teaching, and assessment.

PUBLICATIONS

Yovanoff, P., Squires, J., & McManus, S.B. (2013). Adaptation From Paper-Pencil to Web-Based Administration of a Parent-Completed Developmental Questionnaire for Young Children. *Infants & Young Children, 26(4)*, 318-332.

McManus, S.B. (2009). Enhancing Positive Early Childhood Mental Health Outcomes in Young Children. Available from ProQuest dissertation and theses database. (UMI Number: 3356587).

EDUCATION, PROFESSIONAL TRAINING, & CERTIFICATIONS**University of Oregon, Eugene, Oregon**

Ph.D. in Early Intervention

March 2009

Dissertation: Enhancing Positive Early Childhood Mental Health Outcomes in Young Children

Southern Oregon University, Ashland, Oregon

M.S. in Education

March 2004

Major: Special Education

University of Guam, Mangilao, Guam

B.A. in Elementary Education

June 1995

CERTIFICATES

- OR Teacher Standards and Practices Commission, Initial II Teaching License
Certified in Early Childhood, Elementary: Multiple Subjects Self Contained Jul2013-Jul2016
Certified in Early Childhood/Elementary: Special Education Jul2013-Jul2016
- GUAM Initial Teaching License Sept2012-Sept2015
Certified in Early Childhood, Elementary
Certified in Special Education
- Center for RTI in Early Childhood Summit Sept2011
- UCLA JOHNSON & JOHNSON HEAD START MANAGEMENT FELLOWS PROGRAM Jul2010
- Program for Infant/Toddler Care (PITC)-Module 1-4 Trainings Mar2010-Jul2010
- Dual Language Learners (DLL) Institute Dec2008
- Citizen Review Board (CRB) Spr2005-Spr2008
- AUTISM CERTIFICATE from Southern Oregon University Spr2003-Sum2003
Theory/Assess/Diag/Autism
Dir Intervention Strategies Autism
Practicum in Autism

NOTE**PROFESSIONAL AFFILIATIONS**

Council for Exceptional Children (CEC)

LANGUAGE:

English and Palauan

PROFESSIONAL REFERENCES

Benit Camacho-Dungca, PhD	University of Guam	671-735-2402
Jane Squires, PhD	University of Oregon	541-346-2634
Paul Yovanoff, PhD	Southern Methodist University	541-221-1508

